Circular Letter

No. : IMI-GR.01.01-2014 of 2020

ABOUT

LIMITING IMMIGRATION SERVICES IN ORDER TO CONTAIN THE SPREAD OF *CORONA VIRUS DISEASE* (COVID-19) AT THE IMIGRATION OFFICES

As an effort to minimalize the spread of COVID-19 which is prone at the public area, we would like to request you to do these followings:

1. Chief of Immigration Office
	1. To limit the passport service by prioritizing the urgent request through the help desk number which is announced by the immigration office, for the applicant:
		1. Sick person whom cannot be delayed based on the recommendation from doctor; and
		2. People who has urgent matter.
	2. To give the information to foreign nationals **not** to request emergency stay permit because if the stay permit is already overstayed it will be charged **Rp. 0,00 ( 0 Rupiah )** based on the article 5 verse 6.b, ministry regulation no.28 of 2019 about Type and Tariff for Non-Tax Revenue at the Ministry of Law and Human Rights.
	3. Foreign nationals who will be charged zero rupiah as mentioned in b, are those foreign nationals **who entered Indonesia after 5 February 2020**.
2. To Head of Immigration Division
	1. To deactivate the online queue for passport service.
	2. To conduct a surveillance and monitor all the work units at each division.
	3. To report the implementation of this circular letter to the Director General of Immigration.

Stipulated in, Jakarta, 23 March 2020

(sign)

Director General of Immigration (ad interim)

Jhoni Ginting